

# CDMHA Board Meeting Report: 4 December 2023

**Present: Kelli Riley, Michael Kichinko, John Kichinko, Traciann Fisher, Ashley Stoneman, Arli Harrison, Katie Gravelle, Mark Annett, Paula Hamilton,**

**Regrets: Erin Noble, Nicole Sansom, Krystyna Lazar, Mark Harrop,**

**Absent**: Leanne Tinebra, Roger Long

**Late:**

**Left Early:**

**Members:**

**Meeting Called to Order: 6:40** pm

**Meeting Chair & Time Keeper:** Traciann Fisher, President

**Agenda & Meeting Minutes: Secretary**

* **Motion** to accept December 2023 meeting agenda by; Arli Harrison
Seconded by; Kelli Riley
* **Motion** to accept November 2023 meeting minutes by; Paula Hamilton
Seconded by; Ashley Stoneman Motion Carried.

 Errors and Omission:

**Reports:**

### Ice Scheduler’s Report – John:

* Practice schedule has been updated to January 14
* All teams (U11 to U15) have been scheduled for at least 4 full ice practices to January 14
* All Haldimand LL regular season games to be completed by January 14
* U7 game schedules have been added to the website – once these games start in January – do they get practice time – they will get some practice time but it could be week day practices depending on the availability of ice
* Completed Challenge Cup schedule – it will be available in the next few days
* Confirming Challenge Cup ice contract
* Haldimand LL Playoffs:

a)Round Robin A/B Playoff Splits - games from January 17 to March 20 (Blackout March 8 to 17)

b) U11 will play 10 playoff games. U13, U15 & U18 will play 12 playoff games

c) Semi Finals - games to be played from March 23 to 28

d) Finals - April 6 in Glanbrook

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###  Registrar’s Report – Mike:

* OMHA is inquiring about 4 players that do not have Parent Speak out and are not on a roster – U5 H. Baxter, W. Cobb (said he linked it this weekend but it is not showing); U6 M. Holman and M. Cheeseman
* D. Skidmore needs to complete the coaching qualifications
* A few families need to pay up their registration – in Camera 6:51 pm Out of camera 6:56 pm

**VP Report – Erin:**

* Our own teams need to apply for a travel permit for the Challenge Cup.

### Minor Novice/IP Convenor/Coordinator Report – Katie:

* All games need a travel tournament or the teams cannot play
* Games moving forward will be those games assigned by the Association. According to the P&P – all exhibition games need to be completed by 31 Oct of the year.

### Development Convenor Report – Mark:

* Player development is going well – there is one spot available on the U15 age group – there is no waiting list for this level;
* Goalie development is done now – we had fairly good attendance, between 10 and 11 goalies on the ice – there were no conflicts for U13 and below. Most people were happy about this and some feedback was that a few times they were short of development people at a short notice; will keep this in mind if this happens in the future; some other feedback was to cap this at 8;

### Coach Development Convenor Report – Roger:

### No Report Issued

### Equipment Manager’s Report – Leanne:

* U13 team 1 needs a white board

### Time Keeper Convenor Report – Mark H:

* We have had a few hiccups with timings from the time keepers but it is getting better. Some have started to work on their own at the Murray Johnson tournament.

### Treasurer’s Report – Jeff:

* See Annex A.
* Need to purchase ink cartridges for the printer – this will run us approx.. $500

### Website – Arli:

* Need content for the website – team of the week, in a tournament, action shots with a little write up to Arli;
* Team access – reach out to set up, add tournament games and such

**Challenge Cup – Mark H:**

* Sponsor letter to be issued – this will be ready tomorrow.
* We had a U13 team drop out today and have reached out to a wait listed team – they have 2 days to respond to let us know.
* U15 has the one Caledonia team as the first on the wait list.
* We have three vendors for the weekend and Caledonia Orthodontics wanting a table.
* Rules have been updated and posted this week.
* If a team goes to OT – would we like to try 3 minutes of 3 on 3 and then 2 minutes of 2 on 2 or stick with the 5 minutes of 4 on 4 and then a shoot out? Currently – there is some skepticism about doing 2 on 2 – would maybe want to see 4 on 4, 3 on 3.

### Convenors –:

* Clothing will be picked up from ILA and will be ready in the hockey office to pick up approx.. 15 Dec 2023
* U9 is asking about “AP” from other U9 teams – will need to get a response from OMHA
* U13 team is losing a goalie and there is a goalie interested in coming to Caledonia so we need to get the player registered.

### Fundraising –:

* No Report Issued

###  Secretary Report – Traciann:

* No Report Issued
* Awards for next year – ordering of ESSO medals and something else

### President Report – Traciann:

* Conflict jerseys need to be washed after they are used. There is a U13 set (white) in the office that is gross.
* The next meeting is 8 January 2024 in the ReMax Room

**Open Business:**

* **Action**: River Kings
* **Discussion**:
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* **Action**:
* **Discussion**:

* **Action**:
* **Discussion**:

**New Business:**

* **Action**:
* **Discussion**:
*

**Action**: **Discussion**:

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* **Action**:
* **Discussion**:

**E-Mail Votes**

There were no email votes.

**Deferred from last Meeting:**

**Deferred to Next Meeting:**

 **Motion** to adjourn by: Ashley Stoneman

Seconded by; Kelli Riley

Motion Carried

**Meeting Adjourned 7:38** pm

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Annex A

Financials - October

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| --- | --- |
| **Caledonia and District Minor Hockey Association** |  |
| **Profit and Loss** |  |
| **May 1 - November 1, 2023** |  |
|  |  |  |
|  | **Total** | Budget |
|  **INCOME** |  |  |
|  **4200 Registration** | 163,179.00  | 145,000 |
|  **4240 Sponsorships/Donations** | 6,000.00  |  |
|  **Donations** | 595.20  |  |
|  **Sponsorships** | 2,250.00  |  |
|  **Total 4240 Sponsorships/Donations** | **$8,845.20**  | 10000 |
|  **4320 Team Extra Ice Payments** | 141.25  |  |
|  **4500 Challenge Cup Tournament** |  |  |
|  **4505 Tournament Registration- Challenge Cup** | 5,700.00  |  |
|  **4550 Other Expense Challenge Cup** | -303.97  |  |
|  **Total 4500 Challenge Cup Tournament** | **$5,396.03**  | 14000 |
|  **4800 Player Development** | 11,760.00  | 10000 |
|  **Total Income** | **$189,321.48**  |  |
| **GROSS PROFIT** | **$189,321.48**  |  |
| **EXPENSES** |  |  |
|  **5025 Fundraising Expense** | 3,380.00  | 0 |
|  **5050 Bookkeeping Fees** | 288.02  | 1000 |
|  **5080 Bank Fees** | 174.86  |  |
|  **5081 QE Fees** | 1,137.94  |  |
|  **5082 Elavon Fees** | 3,609.82  |  |
|  **Total 5080 Bank Fees** | **$4,922.62**  | 3500 |
|  **5100 Team Parties** | 671.69  | 4000 |
|  **5160 Equipment** | 1,190.14  |  |
|  **5161 House Leage Jerseys & Socks** | 23,069.04  |  |
|  **Total 5160 Equipment** | **$24,259.18**  | 26000 |
|  **5185 Hockey Development** |  |  |
|  **5170 Player Development** | 1,186.50  |  |
|  **5175 Goalie Development** | 1,950.00  |  |
|  **5180 Coach/Trainer Development** | 963.69  |  |
|  **Total 5185 Hockey Development** | **$4,100.19**  | 12500 |
|  **5200 Ice Rental - Hockey** |  |  |
|  **5202 Regular Ice** | 6,385.07  |  |
|  **Total 5200 Ice Rental - Hockey** | **$6,385.07**  | 115300 |
|  **5220 Ice Scheduler** | 2,000.00  | 6000 |
|  **5225 Registrar** | 2,000.00  | 6000 |
|  **5230 Referee Scheduler** | 116.00  | 750 |
|  **5260 Office Expense** |  |  |
|  **5270 Website** | 1,487.08  |  |
|  **Total 5260 Office Expense** | **$1,487.08**  | 2800 |
|  **5280 OMHA Fees** | 17,127.52  | 16000 |
|  **5380 Referees** | 1,658.00  |  |
|  **5381 Referee Mileage** | 356.00  |  |
|  **Total 5380 Referees** | **$2,014.00**  | 16900 |
|  **5460 Timekeepers** | 450.00  | 6500 |
|  **5910 Other Expenses** | 345.52  | 2500 |
| **Total Expenses** | **$69,546.89**  |  |
| **OTHER INCOME** |  |  |
|  **5700 Interest Income** | 1,285.50  |  |
| **Total Other Income** | **$1,285.50**  |  |
| **PROFIT** | **$121,060.09**  |  |

Annex A

November Financials

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| **Caledonia and District Minor Hockey Association** |
| **Profit and Loss** |
| **May 1 - December 1, 2023** |
|  |  |
|  | **Total** |
|  **INCOME** |  |
|  **4200 Registration** | 176,792.00  |
|  **4240 Sponsorships/Donations** | 6,000.00  |
|  **Donations** | 1,562.40  |
|  **Sponsorships** | 2,250.00  |
|  **Total 4240 Sponsorships/Donations** | **$9,812.40**  |
|  **4310 Other Income** | 20.00  |
|  **4320 Team Extra Ice Payments** | 141.25  |
|  **4500 Challenge Cup Tournament** |  |
|  **4505 Tournament Registration- Challenge Cup** | 16,100.00  |
|  **4506 Challenge Cup Misc Revenue** | 100.00  |
|  **4550 Other Expense Challenge Cup** | -303.97  |
|  **Total 4500 Challenge Cup Tournament** | **$15,896.03**  |
|  **4700 Fundraising** | 3,900.00  |
|  **4701 ILA Fundraiser** |  |
|  **4712 ILA Fundraiser Income** | 10,478.00  |
|  **Total 4701 ILA Fundraiser** | **$10,478.00**  |
|  **Total 4700 Fundraising** | **$14,378.00**  |
|  **4800 Player Development** | 11,760.00  |
|  **Total Income** | **$228,799.68**  |
| **GROSS PROFIT** | **$228,799.68**  |
| **EXPENSES** |  |
|  **5025 Fundraising Expense** | 3,380.00  |
|  **5050 Bookkeeping Fees** | 308.00  |
|  **5080 Bank Fees** | 179.19  |
|  **5081 QE Fees** | 1,175.91  |
|  **5082 Elavon Fees** | 4,147.91  |
|  **Total 5080 Bank Fees** | **$5,503.01**  |
|  **5100 Team Parties** | 1,351.95  |
|  **5160 Equipment** | 1,455.14  |
|  **5161 House Leage Jerseys & Socks** | 23,131.18  |
|  **Total 5160 Equipment** | **$24,586.32**  |
|  **5185 Hockey Development** |  |
|  **5170 Player Development** | 3,637.00  |
|  **5175 Goalie Development** | 1,950.00  |
|  **5180 Coach/Trainer Development** | 1,710.62  |
|  **Total 5185 Hockey Development** | **$7,297.62**  |
|  **5200 Ice Rental - Hockey** |  |
|  **5201 Development Ice** | 1,271.25  |
|  **5202 Regular Ice** | 24,323.84  |
|  **Total 5200 Ice Rental - Hockey** | **$25,595.09**  |
|  **5220 Ice Scheduler** | 2,000.00  |
|  **5225 Registrar** | 2,000.00  |
|  **5230 Referee Scheduler** | 264.00  |
|  **5235 Other Miscellaneous Service Cost** | 28.68  |
|  **Total 5230 Referee Scheduler** | **$292.68**  |
|  **5260 Office Expense** |  |
|  **5270 Website** | 1,487.08  |
|  **Total 5260 Office Expense** | **$1,487.08**  |
|  **5280 OMHA Fees** | 17,147.52  |
|  **5380 Referees** | 4,110.00  |
|  **5381 Referee Mileage** | 839.00  |
|  **Total 5380 Referees** | **$4,949.00**  |
|  **5460 Timekeepers** | 850.00  |
|  **5910 Other Expenses** | 658.80  |
| **Total Expenses** | **$97,407.07**  |
| **OTHER INCOME** |  |
|  **5700 Interest Income** | 1,285.50  |
| **Total Other Income** | **$1,285.50**  |
| **PROFIT** | **$132,678.11**  |
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